

THE ENCLAVE AT ROSEMONT RIDGE CONDOMINIUM OWNERS' ASSOCIATION, INC.



Memo

To: The Membership
From: KareCondo on behalf of the Board of Directors
Date: February 17, 2015
Re: Various Matters

Fairlawn Recycling Center:

If you want to recycle, please check out the Recycle Center on South Smith Road across from the Fairlawn Fire Department (take Rosemont through the light to Elgin, turn left on Bancroft, left on Bicentennial, right on South Smith and left at the fire station). Recycling is *free*, and the Recycle Center is open from 7:00 a.m. to 7:00 p.m. (8:00 p.m. April 15-September 15). In order to utilize the facility, you will be issued a decal to affix to the inside lower, front windshield on the passenger side of your vehicle. To obtain your free decal, please take your vehicle registration and driver license (or something showing your address) to the Public Service Department at 3300 Fairlawn Service Drive between 7:00 a.m. and 3:00 p.m. Monday through Friday. For more information, please call the Department of Public Service at (330) 668.9550.

LED Lighting Conversion:

In an effort to reduce/eliminate instances of burned out light bulbs throughout the property and save the Association money, the Board opted to have all Common Element lighting (i.e., exterior lights, hallways & building entries) converted from incandescent bulbs to LEDs. The LED lighting conversion project was completed last week.

Clubhouse Exercise Room:

While in the clubhouse, please be courteous to your fellow neighbors and remember to supervise any residents under the age of 12 that may accompany you. For liability and nuisance purposes, please do not allow such residents in the clubhouse unaccompanied while utilizing the exercise room for instance.

Water Shutoff Valves:

Please remember that each Unit Owner is responsible for the water shutoff valve in his/her Unit that turns off the water supply to his/her respective Unit only, including any needed maintenance or repairs to the valve. It is *highly* recommended that you have a plumber evaluate your shutoff valve to ensure it's working properly (and to avoid a potential future crisis if not).

Thank you for your time and attention to these matters. As always, please check the Association website (www.enclavecondo.com) for important, updated information. Thank you!

THE ENCLAVE AT ROSEMONT RIDGE CONDOMINIUM OWNERS' ASSOCIATION, INC.



**SECOND NOTICE OF ANNUAL MEMBERSHIP MEETING
MARCH 16, 2015**

The Annual Membership Meeting of The Enclave at Rosemont Ridge Condominium Owners' Association, Inc. has been scheduled as follows:

DATE: Monday, March 16, 2015
TIME: 7:00 p.m. / Sign-In @ 6:30 p.m.
PLACE: The Enclave Clubhouse
3800 Rosemont Blvd
Fairlawn, OH 44333

In accordance with the Bylaws of the Association, the Agenda for the meeting will be as follows:

1. Calling of Meeting to Order
2. Proof of Meeting Notice or Waiver of Notice
3. Reading of Minutes of Preceding Meeting
4. Reports of Officers
5. Election of Inspectors/Verifiers of Ballots
6. Election of Directors (2 three-year terms)
7. Unfinished and/or Old Business
8. New Business
9. Adjournment

DEAR OWNER:

IF YOU HAVE *NOT* ALREADY DONE SO, PLEASE RETURN THE ENCLOSED PROXY TO ENSURE THAT A QUORUM WILL BE ESTABLISHED FOR THE ANNUAL MEMBERSHIP MEETING. IF YOU ATTEND THE MEETING, YOUR PROXY WILL BE VOIDED. YOU MAY RETURN YOUR PROXY IN THE ENVELOPE PROVIDED.

THANK YOU FOR YOUR SUPPORT AND COOPERATION IN MAKING THE ENCLAVE AT ROSEMONT RIDGE CONDOMINIUM OWNERS' ASSOCIATION A GREAT PLACE TO LIVE!

THE BOARD OF DIRECTORS

THE ENCLAVE AT ROSEMONT RIDGE CONDOMINIUM OWNERS' ASSOCIATION, INC.



ANNUAL MEMBERSHIP MEETING

MARCH 16, 2015

PROXY

I/We, _____, on _____, being the
Please print name(s) *Date*

Owner(s) of the condominium located at 3800 Rosemont Blvd, Unit _____, Fairlawn, OH 44333, The Enclave Condominium Owners' Association Inc., do hereby appoint _____ of Unit _____, or, if left blank, I/we appoint the Board of Directors to be my/our proxy, with power of substitution, to represent me/us at the Association's Annual Meeting, or any continuation, adjournment or rescheduling thereof. This proxy carries with it the full right for the proxy holder to vote on my/our behalf as the proxy holder sees fit. Said vote of the proxy holder shall be binding upon me/us as if I/we had voted myself/ourselves.

Date

Signature of Owner

Date

Signature of Owner *(If co-owned, both Owners should sign. If only one signs, he/she states that he/she represents the entire vote of the Unit.)*

Please return your signed PROXY to:

The Enclave Condo Association
c/o KareCondo
P.O. Box 1714
Stow, OH 44224-0714

Thank you.

Sincerely,
The Board of Directors